

AgeSmart FY2025 Adult Protective Services Application Guidelines

A. AgeSmart Community Resources

In accordance with the Older American's Act of 1965 and associated regulations, AgeSmart Community Resources (AgeSmart) is designated by the Illinois Department on Aging as the Area Agency on Aging for the seven-county region in Southwestern Illinois that consists of Bond, Clinton, Madison, Monroe, Randolph, St. Clair, and Washington counties. AgeSmart is responsible for administering federal and state-funded programs and services for individuals aged 60 and older and their family caregivers in the region.

B. Adult Protective Services

The Adult Protective Service Program, under the authority of the Elder Abuse and Neglect Act (320 ILCS 20/1 et seq.), responds to reports of alleged abuse, neglect, or financial exploitation of persons 60 years of age and older and adults with disabilities between the ages of 18 and 59. The program provides investigation, intervention and follow-up services to victims.

The Illinois Department on Aging (IDoA) is responsible for overall management of the APS program. AgeSmart, as a Regional Administrative Agency for APS, administers the program locally including designating a provider agency.

The purpose of this RFP is to designate a provider agency to serve AgeSmart's planning and service area that is comprised of Bond, Clinton, Madison, Monroe, Randolph, St. Clair, and Washington counties.

C. Eligible Applicants

This is a competitive process open to the public. Not-for-profit agencies are preferred. Applicants must be able to serve **all seven counties**.

The successful applicant will be based primarily upon an evaluation of a written application submitted to AgeSmart from this RFP. AgeSmart reserves the right, however, to consider other factors such as an applicant's: financial resources, management structure/stability, past performance of AgeSmart funded services, past performance of other grant funded services, etc. AgeSmart also has the right to deny any application and to make all final decisions relative to contract award and any special contract conditions.

As a designated Adult Protective Service Provider Agency, the applicant will be required to adhere to all standards and procedures as outlined by AgeSmart. In addition, the applicant will be required to adhere to all procedures and standards as defined in the IDoA's Adult Protective Services Standards and Procedures Manual which is included in

the application packet. Illinois Adult Protective Services Act and related laws can be found at <https://www.ilga.gov/legislation/ilcs/ilcs3.asp?ActID=1452&ChapterID=31>

D. Grant Period

Contracts awarded as a result of this RFP will be effective **June 1, 2025, through June 30, 2026.**

E. Reimbursement Rates

The Illinois Department on Aging (IDoA) has established a fixed rate of reimbursement for Adult Protective Service provider agencies.

Service	Current Rates of Service Reimbursements
Assessment	\$562.00
Casework	\$568.00
Follow-Up	\$144.00
Enhanced Assessment (FTF after agency business hours-P1)	\$844.00

* Rates are subject to adjustment by IDoA.

F. Requirements

The Applicant shall:

1. Have adequate financial resources to perform the grant provisions or the ability to obtain them as required for performance.
2. Meet the performance or delivery schedule of the grant;
3. Have a satisfactory record of performance in delivery of services or in meeting AgeSmart programmatic/fiscal reporting requirements, if the Applicant is a prior grant award recipient;
4. Have a satisfactory record of integrity in business dealings with beneficiaries and other businesses/organizations;
5. Be qualified to receive a grant award under applicable laws and regulations set forth in AgeSmart Policy 02.401.
6. Have on-site, fully operational FAX, Internet, E-mail, and telephone services (including answering machines/service) with the expertise to operate such systems during stated business hours;
7. Be informed that ALL reports must be filed electronically;

-
8. Be informed that all Grantees shall adhere to AgeSmart requests for compliance with the Grant Accountability and Transparency Act (GATA)

G. Application Submission

Application Deadline: **January 10, 2025**

The complete application and required attachments must be submitted to RFP@AgeSmart.org. Applications received after 4p.m. on the due date will not be considered.

Any questions regarding this RFP can be submitted to RFP@AgeSmart.org.

APS Standards & Procedures Manual can be downloaded from the Case Management Portal.